

— C O N G R E S S W O M A N —

MARY MILLER

REPRESENTING the 15TH DISTRICT of ILLINOIS

COMMUNITY PROJECT FUNDING INFORMATION AND REQUEST FORM

ALL REQUESTS AND SUPPORTING DOCUMENTS MUST BE EMAILED TO
IL15REQUESTS@MAIL.HOUSE.GOV

DEADLINE: MARCH 31st at 5pm ET

**Deadline is subject to change depending on updates from the House Committee on Appropriations*

Key Points

- Community Project Funding (CPF) requests are limited to specific eligible accounts.
- For-profit entities are not eligible for CPF funding – only public entities, such as state and local governments, or 501(c)(3) nonprofits are eligible recipients.
- Museums, memorials, or commemorative projects are ineligible for funding.
- If you plan to resubmit a project you previously submitted to our office for FY 2026, please ensure all information is up-to-date and accurate.
- CPFs must be for FY 2027 funds only and cannot include requests for multi-year funding.
- Some projects require a state or local funding match. The Committee will not waive these matching requirements for Community Project Funding requests, so it is vitally important that applicants demonstrate their ability to meet matching requirements.

Community Support

- When preparing your applications, please enclose some materials that illustrate community support for your project. This could include the following (please note this is not an exhaustive list but it is mandatory to include at least 2 letters of community support):
 - Letters of support from elected community leaders.
 - Press articles highlighting the need for the requested community project funding.
 - Projects listed in state intended use plans, community development plans, or other publicly available planning documents.
 - Resolutions passed by city councils or boards.
 - Other compelling evidence of community support

Further guidance from committee can be seen here: [summary document](#) and [full guidance documents](#).

INITIAL INFORMATION

Name of Requesting Organization:

Organization Mailing Address:

Is your organization located in the 15th Congressional District? Yes No

Please clarify if your organization has either a headquarters or subsidiaries in the district:

Point of Contact Name:

Point of Contact Email:

Point of Contact Phone Number:

Is the organization a governmental entity? Yes No

If yes, what is the entity's TIN/EIN?

Is the organization a nonprofit organization? Yes No

If yes, what is the organization's TIN/EIN?

Has the organization ever received a federal grant? Yes No

Has the organization ever received community project funding? Yes No

If yes, when and for what amount?

Which subcommittee would fund the community project?

Please see a full list of subcommittees [here](#).

Which account within that subcommittee would this project fall under?

For example, under the Agriculture Subcommittee there are several accounts for funding opportunities such as: Agricultural Research Service, Buildings and Facilities; Natural Resources Conservation Service, Conservation Operations; Rural Development, Rural Housing Service, Community Facilities Grants; as specified on page 2 of the Agriculture Subcommittee's [guidance document](#).

If you are unsure, please write "unknown."

Please provide a written statement describing the federal nexus for this request. Each federal nexus citation can be found within the respective subcommittees' guidance documents.

An example of a federal nexus statement provided by the Committee is “This project has a federal nexus because it is for the purposes authorized in Section 2331 of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S. Code section 950aaa.” (this specific citation example can be found on page 2 of the Agriculture Subcommittee’s guidance document - [link](#)).

If you are unsure, please write “unknown.”

Has the organization asked another member of Congress to make the same community project funding request? Yes No

If yes, please list all other members of Congress:

PROJECT INFORMATION

Project Title:

Address of Project:

Anticipated project start date:

Anticipated project end date:

Please provide a detailed timeline and additional details about the anticipated start date and completion date for the project or program (1,000-word limit)

Is the project located the 15th Congressional District? Yes No

If not, please explain:

Funding Requested:

Total Cost of the Project:

Description of the Project (1,000-word limit – include purpose and justification for why project is a good use of taxpayer funds *and* please provide a detailed breakdown of how the requested funds would be spent)

Provide a budget breakdown (1,000-word limit – this should include all prior sources, both public and private, and any amounts that remain unfunded. If there are portions still unfunded, please also outline potential sources of funding that will be targeted to fill the funding gap)

Impact on IL-15 and/or Illinois (1,000-word limit)

Which community and government stakeholders are active partners in this community project funding request? (500-word limit)

Lastly, please email a *single* attachment that includes all letters of support from local stakeholders or other indicators of community support and commitment to this request.

Note: A minimum of 2 letters/documents of support is required. Letters from the project sponsor do not count towards this requirement.

Please note that submission of this form does not guarantee that Congresswoman Miller will accept the request or that it will be included in final legislation.